

CCPRO Executive Committee  
Meeting: November 20, 2008  
**Minutes**

A special meeting was called by CCPRO President, Kim Lawing, to address the concern over the scheduled 2009 CCPRO Conference and the recent NCCCS budget cuts with regard to state travel. The meeting was held via teleconference beginning at 11:00 a.m., and the following executive committee members were present.

Kim Lawing, President  
Crystal Baird, President-Elect  
Mark Puterbaugh, Past President  
Deborah Grimes, Eastern Region  
Ladelle Harmon, Treasurer

Dorie Richter, Historian  
Betty Adams, NCCCS  
Dave White, Western Region  
Anne Hennis, Central Region  
Kimberly Blue, Secretary

Absent: Paul Earls

**2009 Conference**

President Lawing called the teleconference (Meet Me) meeting to order and thanked everyone for their participation in the Meet Me meeting and for all their input and hard work in planning the 2009 CCPRO Conference, especially Crystal Baird. Kim also thanked Mark Puterbaugh for ensuring that the “Act of Government” clause was reinstated in the contract when it was inadvertently left out of the final draft. She stated that several members of the Executive Committee had discussed the conference in light of the current budget situation and they believe an “Act of Government” has occurred since the signing of the hotel contract for the conference. Because the State has mandated repeated budget reversions with the possibility of additional reversions before the end of the fiscal year, a ripple effect is being felt throughout the community college system. The System Office is freezing travel effective January 1, 2009 and similar travel restrictions are being instituted by various individual colleges. The results of a recent polling of the CCPRO membership indicate that planned attendance for the conference dropped drastically between August and November. President Lawing asked the committee to consider a decision to cancel the conference and consider alternative meeting arrangements to be discussed at a later meeting since several members of the Executive Committee needed to exit the teleconference early due to other commitments.

President Lawing stated that she would like for everyone on the Executive Committee to provide input on the matter and offer feedback. After each member stated their position and offered feedback, the committee unanimously agreed it would be appropriate and justifiable to cancel the conference.

*A motion was made, seconded, and passed to cancel the upcoming CCPRO Conference scheduled for March 2009 at the Atlantic Beach Sheraton, Atlantic Beach, NC.*

After much more discussion about the current and future budget situation facing the NCCCS, President Lawing told the group that Crystal Baird has prepared a letter to submit to the Sheraton Atlantic Beach and asked Crystal if she would like to share the contents of the letter with the Executive Committee. Crystal Baird stated she would move forward to initiate a contract withdrawal due to “Acts of Government” with the Atlantic Beach Sheraton. She stated she would contact the hotel representative through a telephone call and a letter.

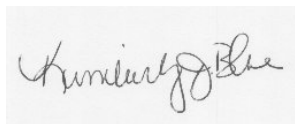
#### **Future CCPRO Professional Development**

Executive Committee members discussed the need and importance of having a CCPRO meeting/conference in the near future. Members agreed that the conference provides many worthwhile, learning opportunities to institutional planning and research departments overall. Many suggestions were made for future meetings which included having a fall conference, sharing a conference time with another NCCCS organization, and scheduling regional meetings.

President Lawing thanked everyone for their suggestions and asked committee members to consider them further and to hold on to their ideas for an executive meeting to be scheduled in the near future and when they would have the opportunity to schedule a meeting for that purpose.

The meeting was adjourned at 11:50 a.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Kimberly Blue", is displayed on a light gray rectangular background.

Kimberly Blue  
Secretary  
CCPRO