

**CCPRO Executive Committee Conference Call Meeting**  
**August 18, 2009**  
**Minutes**

**Participants:** Crystal Baird, Deborah Grimes, Kim Lawing, Dale O'Neill, Matthew Smith, Anne Hennis, Dave White, Keith Brown, Dorie Richter, Paul Earls

**Review of Minutes**

The meeting began at 2:00 p.m. Corrections to the minutes of July 7 were discussed.

**Treasurer's Report**

The checking account total is \$6,139.12, and the savings account total is over \$8000. No additional IRS correspondence on the tax exempt status has been received.

**Regional Reports**

- *Western Region Report*

Dave reported that participants are signing up for the CIS training. Classes are approximately half full—14 in Central, 14 in Western and 11 in Eastern.

*Central Region Report*

Anne reported that participants in the Central Region are also signing up. Annette has inquired whether CCPRO might pay for another session if sessions exceed capacity.

Due to the impact of budget concerns on travel, Central Region members have asked if it is possible for Meet Me calls to be used at the regional level. Crystal affirmed and provided an explanation of how the calls are arranged.

- *Eastern Region Report*

Registration for training is progressing.

**CIS Update**

The CIS Committee has not met since the last Executive Committee meeting.

The Committee then discussed matters related to the CIS Training. Paul provided an update on the production of the SAS CD's necessary for the CIS Training. The copy release has been obtained. The cost of the CD's would be \$128.53 and paper sleeves would be approximately \$60. In addition, the committee approved payment of mileage for instructors traveling to the training sites.

## Old Business

Keith Brown provided an overview of his presentation to the Presidents' Association (NCACCP) concerning performance measures. He shared President Ralls' desire that the performance measure review process be extended and culminate in a full analysis to be completed by December 2010 in preparation for the Legislature's Long Session in February 2011. The Presidents' Association is forming two subcommittees to provide input into this analysis; one will review the Performance Measures, and the other will review Performance Funding. These committees will be headed by Dr. Massey and Dr. Parkhill. Keith recommended to NCCCS senior staff that a calendar and process for revision/modification be developed and distributed to groups desiring involvement. Keith will be working with senior staff to develop the process and hopes to have a procedure in place by September 2009.

Crystal reported that the CCPRO Performance Measure Subcommittee has met and developed initial plans. The goal of this subcommittee will be to develop snapshots, commentary, and historical perspective. Keith urged that the group think broadly and be mindful that the State Board does not have the authority to change the measures; only the Legislature may effect changes. Keith stressed that the goal of this review of performance measures is not merely to refine current measures but to intensely examine the selection, equity, and analysis of appropriate performance measures. The committee discussed various current forces impacting performance measures and recurrent benchmarks (for example, gatekeeper courses, completion of a developmental course sequence, completion of a prescribed number of hours within a particular timeframe in a course of study, graduation rates, etc.). It will be important to ensure that our measures are truly indicative of comprehensive student success. He discussed the importance of opportunities for various groups such as CCPRO to share their perceptions, experience, and insight on both the measures themselves as well as performance funding. He suggested a review of literature and best practices. Kim volunteered to place the NCCCS performance measure data for 3-5 years in a spreadsheet for Executive Council review. The group would then review and note patterns of performance as well as high performance colleges.

- *Software Evaluation Council*  
Dave discussed attempts to contact Jay Baucom. Keith informed the committee that Jay (previously suggested as a System Office contact for the Council) had resigned and has not yet been replaced; consultation may be postponed until a replacement is hired. Several people have expressed an interest in serving on the committee. Crystal shared information about Carolina Consortium, a library group which has been successful in group purchasing; Ken Bucknell at UNC-G

would be a contact for this group. The possibility of CCPRO acting as a broker on behalf of the community colleges was discussed; the power of group negotiation could provide leverage.

The Software Evaluation Council could recommend desired purchases to CCPRO and then pursue via the NCCCS.

### **New Business**

There was no new business.

### **Adjournment**

The group adjourned at 3:00.

- Action Items:
  1. Minute corrections for July 7 (Dale)
  2. Placement of the NCCCS performance measure data for 3-5 years in a spreadsheet for Executive Council review. (Kim)

Respectfully submitted,

A handwritten signature in blue ink that reads "Dale A. O'Neill". The signature is written in a cursive, slightly slanted style.

CCPRO Secretary