

CCPRO Executive Committee

MEETING MINUTES

Conference Call

November 2, 2009, 10:30 a.m.

In attendance:

- Crystal Baird
- Keith Brown
- Paul Earls
- Deborah Grimes
- Ladelle Harmon
- Anne Hennis
- Kim Lawing
- Dorie Richter
- Matt Smith
- Dave White

Unable to attend:

- Dale O'Neill (Crystal recorded minutes for this meeting.)

1. **Call Meeting to Order:** The meeting was called to order at 10:35am.
2. **Review of Minutes**—The review of minutes was passed over and will be handled by email by Secretary, Dale O'Neill.
3. **Reports**
 - **Treasurer's Report**--Ladelle Harmon
 - Ladelle reported that the CCPRO organization currently has \$5,962.42 in checking and \$8,167.03 in savings. Only one check has been written since the last meeting in August. Check number 936 was issued for \$185.10 to cover the cost of cds and sleeves in preparation for the regional Query Builder training sessions.
 - **Western Region**--Dr. Dave White, Director
 - Dave reported that the Western Region met on October 22, with 8 CCPRO members in attendance. Dave White and Bill Lefevers presented on Compliance Assist! and Zaneta Summers demonstrated Mitchell Community College's online planning process. The group also discussed various software issues.
 - **Central Region**--Dr. Anne Hennis, Director
 - Anne reported on the Query Builder training that took place at GTCC on October 28th. Led by Ashley Davis and Paul Earls, the 17 participants overcame a number of hardware and access issues, to run 17 queries, learn

how to install SAS, and run some SAS reports based upon the queries. Feedback from this session will be used to improve upcoming sessions. Anne thanked Paul for his hard work in collaborating with Ashley to provide this training and for duplicating the numerous necessary cds.

- **Eastern Region**--Matt Smith, Director
 - Matt reported that the Query Builder training would be taking place on November 5th for the Eastern region.
- **CIS Update**—Matt Smith
 - The CIS group has not met since the last CCPRO Executive meeting, therefore, there was nothing new to report.
- **System Office Update**—Keith Brown
 - Keith reported that Vice President Delores Parker is retiring in December. Sharon Morrissey will be taking her place in that role. Keith also spoke about the possible Gates Initiative for Developmental Education and about the American Graduation Initiative.
 - In regard to the review of the Performance Measures, Keith indicated that the proposal generated over the next year of intense review would be presented to the Legislature in February of 2011. The process will be similar to the previous review, including input from all constituent groups.

4. Old Business

- **Performance Measures**
 - Crystal Baird described the progress that has been made toward providing input on improving the current performance measures. President Keys, current President of the North Carolina Association of Community College Presidents, has welcomed CCPRO input on the process. Crystal has offered to provide two ex officio members to serve on the two Presidents' Association subcommittees, led by Dr. Massey and Dr. Parkhill. The subcommittee led by Dr. Massey will focus on the Performance Measures, and the subcommittee led by Dr. Parkhill will focus on the Performance Funding model.
 - In addition, the CCPRO Performance Measures Subcommittee has committed to producing a white paper to assist the Presidents' Association subcommittees in their work. The CCPRO Performance Measures Subcommittee has met three times by phone to share ideas and feedback, including feedback from the survey of the CCPRO membership, informal feedback from Dr. Massey and Dr. Dendy's presentation at the Instructional Administrators Conference, and ideas from an examination of various models from across the U.S., as well as the measures used by Achieving the Dream

institutions. The group will meet again in person on Wednesday, November 18th at DCCC. The following CCPRO members are serving on the subcommittee: Crystal Baird, Larry Dendy, Anne Hennis, Kim Lawing, Dale O'Neill, and Dave White.

- **Software Evaluation Council**

- Dave is currently seeking interested parties to participate on the Software Advisory Council. Crystal Baird offered to put out a call for volunteers.
- Dave talked with Tim Bucknall at UNCG about how the Carolina Consortium is organized and functions. The Carolina Consortium is a library consortia that works together to negotiate better pricing on library databases and services.
- The council plans to conduct a survey to determine what software is currently held by each institution, including versions, and to determine outstanding software needs to better direct the work of the group.

5. New Business

- **President Elect position**

- Crystal Baird congratulated Deborah Grimes on her recent promotion to Vice President of Academic and Student Services. As a result of the increased scope of her responsibilities, she will need resign her post as President Elect of CCPRO. Crystal thanked Deb for her service and continued support of the CCPRO organization.
- Crystal will appoint a replacement and is requesting recommendations at this time.

- **Annual Meeting plans**

- Crystal Baird recommended that a hybrid approach be taken again this spring for the CCPRO Annual meeting. The group agreed and will investigate the following possible meeting dates: March 5, 12, 19, and April 16. The preferred date at this point is March 19th. The proposed locations are: Davidson, Pitt, and A-B Tech. The proposed times are 9am-1pm, linked together via video conferencing, followed by lunch and regional meetings

6. Adjournment

Respectfully submitted,

Dale A. O'Neill

CCPRO Secretary