

**CCPRO Executive Committee Conference Call Meeting
July 7, 2010 – 1:00 PM
Minutes**

Participants: Larry Dendy, Paul Earls, Bill Lefevers, Ladelle Harmon, Anne Hennis, Dale O’Neill, Pat Perry, Dorie Richter, Dave White

Meeting called to order at 1:00 p.m. by Bo Harmon, Chair.

Review of Minutes:

- Minutes of May 12, 2010 Executive Committee Meeting reviewed.
- Anne moved, Bill seconded, motion carried that the minutes be accepted as presented.

Reports

Treasurer’s Report (Bill Lefevers)

- Current Assets: \$3,494.11 (checking), \$8,250.70 (savings) = \$11,744.81 (total assets)
- Transactions since last report: \$351 to Paul Earls for printing costs related to directory.

Regional Reports: None

Old Business

Performance Measures & Standards (Larry Dendy)

- Larry has talked with Dr. Ralls. Performance Measures to be presented at short session of the Legislature in 2012.
- Presidents will participate in preliminary review.
- CCPRO to continue with their work so they can inform presidents.
- Larry to talk with Bill Thompson.

Software Evaluation Survey (Dave White and Bill Lefevers)

- Survey ready. Results of survey will be a first step in “banding together” for better prices on software.
- Bill to draft cover memo and send to executive committee for review prior to sending to membership.

New Business

New Regional Directors (Bo Harmon)

- Due to director position vacancies in the Western and Eastern regions, Bo recommended Carolyn Evert (Caldwell Community College) fill the Western region vacancy and Andrew Walker (James Sprunt Community College) fill the Eastern Region vacancy.
- Larry moved, Bill seconded, that recommendation be accepted. Motion unanimously carried.

CCPRO Conference: October 18-20, 2010 – Sheraton (Koury Convention Center), Greensboro, NC.

- Registration: Draft of registration form reviewed and revised. Bo to prepare final draft and send to Paul for inclusion on web.
 - Discussion of a one-day pass. Was decided not to advertise, but if questions arise they will be directed to Bill.
- Agenda: Detailed discussion held on agenda for conference and possible speakers identified for sessions.
 - Will include vendor presentations once interested vendors are identified.
- Vendors: Committee members to review list of vendors provided by Dorie, select those beneficial to the organization, and send suggestions to Bo (copy to committee members).

Adjournment

Bill moved, Anne seconded, and motion carried to adjourn meeting at 2:56 p.m.

Secretary: Pat Perry