

**CCPRO**  
**Meeting of the Central Region**  
**Durham Technical Community College**  
**August 11, 1999**

The meeting was convened at 10:00 AM by Tom Mustillo, Central Region Director.

Members present: Roxanne Fleming of Vance-Granville, Michael Hester of Guilford Tech, Susan Allred of Forsyth Tech, Lawanda Goodwin of Richmond, Lily Hwang of Central Piedmont, Rex Clay of Gaston, Sara Stultz of Rockingham, Wayne Wooten of Catawba Valley, Mark Puterbaugh of Davidson, Paul Nagy of Durham Tech, Tom Mustillo of Durham Tech, and Yvette Harris of Durham Tech.

Prepared by Yvette Harris

“The 1999-2000 Peer Review Implementation” was presented by Paul Nagy.

He covered the following points:

1) Introduction

Objective: To identify two institutions that will engage in a peer review of Institutional Effectiveness/Institutional Research in the fall of 1999 as a test of the Proposed CCPRO policy & procedure document.

2) Summarize CCPRO Proposal

3) Example of a Peer Review Agenda

4) Identify Two Institutions for a 1999 Peer Review

Asheville-Buncombe Tech CC and of Gaston College will conduct a peer review this fall.

“What to Expect With the ‘Leavers’ Survey” was led by Tom Mustillo.

The group discussed the following points:

1) Performance Measure and Standard #9: A Summary

2) Projections of the Scope of the Fall '99 “Leavers” Survey

Tom calculated that colleges in attendance would need to affirm that, on average, 51% of “Leavers” achieved their goals, in order to meet the 80% standard. (Range: 37% - Randolph to 61% - Guilford)

3) Brainstorming strategies for the “Leavers” Survey

Attendees concluded that a mail survey would not usually generate the necessary response rate to meet the standard. There was general agreement that a phone survey would yield a higher response rate. Possible approaches to a phone survey included the use of volunteers or paid assistance in conducting an intense calling blitz. Also, callers should track call back times and correct phone numbers when “leavers” are not at home or have moved.

4) An Alternative to a Population Survey

A possible alternative to a population survey would be the use of sampling techniques to project goal completion to the population. Depending on the success or failure of the Fall 1999 survey effort, such an approach might be developed and put forward in the future.

An open forum was held during lunch to discuss topics of interest to the group. The meeting was adjourned at 1:00 PM.