

**CCPRO**  
**Meeting of the Central Region**  
**Guilford Technical Community College**  
**August 3, 2000**

**ATTENDEES:**

Bill Parrish, Alamance Community College	Wayne Wooten, Catawba Valley Community College
Kay Geisen, Central Carolina Community College	Greg Wojtowicz, Central Piedmont Community College
Bette Newsome, Davidson County Community College	Mark Puterbaugh, Davidson County Community College
Paul Nagy, Durham Technical Community College	Susan Allred, Forsyth Technical Community College
Laura Geyer, Forsyth Technical Community College	Pat Abell, Guilford Technical Community College
Kathy Baker-Smith, Guilford Technical Community College	Rachel Routh, Guilford Technical Community College
Keith Brown, North Carolina Community College System Office	Lee Proctor, Piedmont Community College
La Wanda Goodwin, Richmond Community College	Angela Howard, Robeson Community College
Dave Smathers, Rockingham Community College	Tim Foley, Rowan-Cabarrus Community College
John Boone, Wake Technical Community College	

**Welcome and Introductions:**

The CCPRO Central Regional meeting was held on Thursday, August 3, at Guilford Technical Community College in Jamestown. Kathy-Baker Smith welcomed the group and asked members to introduce themselves. Angela Howard was welcomed as the new Director of Planning and Research at Robeson Community College. Newcomers Pat Abell (Guilford Tech) and Laura Geyer (Forsyth Tech) were also recognized. Kathy announced that Bette Newsome was elected as Central Region Director at the CCPRO business meeting in July to fill the unexpired term of Deb Jackson, who moved out of the state.

**NCCCS Update:**

Keith Brown provided an update from the system office on performance measures, IPEDS training, the NCCCS strategic planning process, and the data warehousing project. He updated the group on several modifications made to the performance measures and standards to facilitate the collection and analysis of data. He encouraged everyone to email him or call him for information or clarification in these areas.

The group identified a need to continue systemwide efforts to compile and disseminate the results of the colleges' reaffirmation processes for the Commission on Colleges of the Southern Association of Colleges and Schools. Keith agreed to follow up on this.

**CCPRO Peer Review:**

Paul Nagy presented an overview of the CCPRO peer review process. The process is a codification of best practices designed to assist colleges in meeting requirements of the Criteria for Accreditation and in improving the colleges' institutional research and planning functions. As an organization, CCPRO has set a goal for each member college to host a peer review every five years so institutions can benefit from having two peer reviews in the ten-year reaffirmation cycle.

The responsibility for scheduling peer reviews and ensuring rotation among peer review team members is managed at the regional level in collaboration with the host college. The desired outcomes for the process are determined by the host institution depending upon its needs and interests at the time.

Based upon there being twenty-two colleges in the Central Region, Paul said it will be necessary to schedule at least five colleges for peer review in 2000-2001. To accomplish these reviews, members will need to serve on peer review teams every two years.

A group process was conducted to identify at least five Central Region colleges which will conduct peer reviews in 2000-2001. In this process, ten colleges volunteered for peer reviews in the next two academic years (see attachment). The group agreed to schedule Central Piedmont, Durham Tech, Forsyth Tech, Richmond, and Wake Tech for 2000-2001, with Davidson County Community College as an alternate if any of the first six could not schedule the review. [Wake Tech notified the regional director the following day that its review will be moved to 2001-2002.] Participants identified a potential date for the visit, reasons for the visit, and the date of their next reaffirmation visit. Paul encouraged the colleges to begin scheduling dates for their peer reviews and to arrange for members to serve on the teams.

The group suggested the CCPRO website include a table summarizing the status of peer reviews within each region. Bette will forward information to Robert Brock.

Regional Issues and Discussion:

Bette Newsome reported on tentative plans for the CCPRO spring conference and invited suggestions for presentations. Members were asked to review and update their listings on the CCPRO website.

The group identified February 8, 2001, as the tentative date for the next Central Region meeting, with February 22 as a snow date. Bette Newsome offered to host the meeting at Davidson County Community College. CCPRO President Dave White will be invited to attend.

The meeting was adjourned.

Respectfully submitted,

[Bette M. Newsome](#)

Central Region Director, CCPRO August 4, 2000

Attachment: CCPRO Central Region Peer Review Summary