

CCPRO Executive Board Meeting Minutes
April 12, 2000, 12:00 p.m.
Sheraton Capital, Raleigh, NC

Present:

Lynne Bunch-President Elect, **Diane Hartge**-Eastern Region Director, **Deb Jackson**-Central Region Director, **Delos Monteith**-Western Region Director, **Tom Mustillo-Secretary**, **Dorie Richter**-Immediate Past President, **David White**-President, **Betty Wilson**-Treasurer

Absent: Evelyn Kientz-At-Large Director

1. Welcome and Introductions

- Dave White called the meeting to order, welcomed new members, and allowed for introductions.

2. IIPS Summer Conference (July 17-19, Sheraton Imperial, Research Triangle Park, NC)

- Lynne Bunch will assume the lead responsibility for conference preparations.
- Lynne Bunch and Betty Wilson will attend the May planning meeting, led by Phil Shepard.
- The principle task is to prepare a list of planning and research sessions.

3. CCPRO 2001, Ninth Annual Conference

- After discussion, Betty Wilson moved that the 2001 conference be held in Asheville. Deb Jackson seconded the motion. The motion carried unanimously.
- Dave White volunteered to investigate local accommodations.

4. Peer Review Policy-Paul Nagy

- The Board agreed to hold regional meeting during the summer months. Paul Nagy will attend those meetings and, if necessary, present the peer review policy. A primary purpose of the meeting is to select and schedule the peer reviews for the coming year.
- Paul Nagy recommended, and the Board accepted, that regional directors be responsible for reviewing final peer review reports against the requirements of the policy. Then, at the executive board meeting, they should make one motion to pass all reports which meet the requirements of the policy. If the Regional Director has a concern about a particular report, they should address it directly with the institution under review, and strive to resolve the concern before bringing the report to the Board for approval.

5. Communication Mechanisms

- The Board discussed ways in which communication could be improved between a) CCPRO and the NCCCS Office and b) between members of CCPRO. No action was taken, pending further investigation.

6. Closing and Adjournment

- Dave White commended the outgoing officers and the conference committee for a strong 2000 conference, and adjourned the meeting.

Tom Mustillo, 2000 CCPRO Secretary

Durham Technical Community College
The meeting concluded at 1:15 p.m.
Anne Marie Bellamy, 1999 CCPRO Secretary
Brunswick Community College