

**MINUTES
CCPRO EXECUTIVE BOARD
JULY 17, 2002 MEETING**

The CCPRO Executive Board met on Wednesday, July 17, 2002, at Davidson Community College. Present were Betty Wilson, Jimmy Tate, Dean Sprinkle, Mark Puterbaugh, Terri Manning, Keith Brown and Pat Perry. Absent were Lynne Bunch and Dave White.

Wilson opened the meeting.

Budget Situation:

Brown gave an update on the budget situation.

2003 Conference:

An extensive discussion was held on the possibilities for a 2003 CCPRO Conference, especially in light of the current budget restraints. Manning offered to host the conference at Central Piedmont Community College at little or no cost to attendees. It was suggested that the conference begin mid-day on a Monday (with a Pre-conference session on the Data Warehouse), include an after dinner meeting and adjourn mid-day on Tuesday, allowing adequate travel time and requiring that attendees only incur lodging expenses for one night. It was also suggested that attendees have the option of booking lodging at facilities with less expensive rates. The \$15 membership fee would be charged. Wilson will poll CCPRO members to see how many would be interested in and able to participate in the conference.

The following topics for the conference were suggested:

- .. Adoption of the revised mission statement
- .. Development of outcomes for the mission statement
- .. Publishing of research
- .. Report from Brown to include CIS update
- .. New SACS principles
- .. A pre-conference Data Warehouse training session
- .. Use of census data
- .. Round table discussions of practices of individual colleges

Peer Review Process:

Copies of the Peer Review reports from Davidson and Vance Granville were reviewed and approved. Perry will send the committee narrative omitted from the Wilson Tech review and Wilson will forward the attachments for Sandhills. Once the committee members have received the information, they will review those reports and advise Wilson as to the status of the process.

The peer review schedule was discussed with the reminder that regional directors need to contact their members to schedule reviews.

Regional Meetings:

Tate reported on plans for the Eastern Region Meeting scheduled for August 6 at James Sprunt. Agenda items for that day include 1) the mission statement, 2) an update by Brown, and 2) the peer review process.

Puterbaugh reported that the Central Region's plans for a meeting have not been finalized.

Sprinkle reported that the Western Region met in June and discussed the limited utility of data involved in the college transfer performance measure. Also discussed was 1) the relationship forged between Western Carolina and AB Tech to address the needs of this performance measure, 2) the budget situation, and 3) technology plans.

Performance Measures

In September, Brown, will submit to the NCCCS Accountability Task Force suggested revisions to the 12 NCCCS Performance Measures. He has set up a link on the NCCCS web page to allow for interested parties to submit recommendations for change. Wilson will advise the CCPRO members of this web address.

Other:

It was noted that the web site needs clarification and updating.

The next committee meeting is scheduled for August 20, 2002 at Davidson.

There being no further business, the meeting adjourned at 1:00 p.m.